



**Minutes of Committee #2
Labor Negotiations, Personnel Policy and Administration
Tuesday, June 26, 2007 at 5:05 PM**

Those present: Aldermen Greg Hoffman, Chuck Hull, Dennis Doughty, Jack Covill, Ralph Anderl, Bob Hoekstra, Mayor Dan Hedrington, Dan Elsass City Administrator, Bill Faherty Park & Rec Director, Lynne Bauer Finance Manager & City Clerk, Cynthia Schmidt Staff Supervisor Internship Project, Katie Tallman Intern. Jeff Hage reporter Chippewa Herald, Chris Vetter reporter Eau Claire Leader.

Item #1: Review the proposed City of Chippewa Falls Employee Handbook with possible recommendations to the Council.

Motion by Greg Hoffman, seconded by Dennis Doughty that Committee 2 has received the revised Employee Handbook and recommend to the City Council that the Department Heads review and return their revisions to Committee 2 by July 20, 2007.

All present voting aye Motion passed

Item #2: Review Ordinance 2004-24 that created the City Administrator position with possible recommendations to the Council.

Motion by Dennis Doughty, seconded by Greg Hoffman to adapt the language for Ordinance 2004-24 section 1.32 [3] to state majority vote of at least 5 out of 7 Council Members.

All present voting aye Motion passed

Other recommended changes to this Ordinance are: Section 2 part [2] remove the word clear.

Under heading General Duties remove item number 7

Under heading Personnel item number 4 change the word personnel to Human Resource.

Delete: evaluate in conjunction with department heads the performance of all employees on a regular basis.

Delete: recommend salary and wage scales for City employees not covered by collective bargaining agreements.

Add to sentence: Advisory position to develop and encourage high standards

Item #3: Review the City of Chippewa Falls Organization Chart dated February 10,2006 with possible recommendations to the Council.

Motion by Chuck Hull, seconded by Dennis Doughty, that the City Organizational Chart are only an interpretation of the authority given by relative ordinances and statutes.

All present voting aye Motion passed

Item #4: Discuss appointment of an Interim City Administrator with possible recommendations to the Council.

Motion by Greg Hoffman, seconded by Chuck Hull, to recommend to the Council to appoint Interim City Administrator upon review by City Attorney for any legal issues.

All present voting aye Motion passed

Item #5: Adjournment

Motion by Dennis Doughty, seconded by Chuck Hull to adjourn

All present voting aye Motion passed

Committee 2 adjourned at 8:03 p.m.

**Minutes submitted by Greg Hoffman
Committee 2 Chairperson**