

**MINUTES OF THE BOARD OF PUBLIC WORKS MEETING
MONDAY, JUNE 8, 2009 – 5:30 P.M.**

The Board of Public Works met in City Hall on Monday, June 8, 2009 at 5:30 P.M. Present were Mayor Greg Hoffman, Council President Susan Zukowski, Finance Manager Lynne Bauer and Director Rick Rubenzer. Absent were Darrin Senn, City Attorney Bob Ferg and Street Manager Glen Zwiefelhofer. Also attending was Tim Marko of S.E.H.

1. **Motion** by Zukowski, seconded by Bauer, to approve the minutes of the Tuesday, May 26, 2009 Board of Public Works meeting. All present voting aye. Motion carried.

2. The Board discussed the attached bid summary for the Alexander Street project. Six (6) bids were received ranging from the low bid of \$1,734,625.06 from Haas Sons, Inc. to the high bid of \$2,214,619.53 from Dorner Inc. All bids were below the engineering estimate of 2.23 million dollars. The intersection treatment (signal or roundabout) at STH #178 and Alexander street was discussed. A construction start time of near the end of June is anticipated. **Motion** by Hoffman, seconded by Rubenzer, to recommend the Common Council accept the low bid of \$1,734,625.06 and award the contract for the Alexander Street Project to Haas Sons, Inc. In addition, that Mayor Hoffman, Clerk Bauer and Director of Public Works Rubenzer be authorized to sign necessary documentation. Funds for this project are appropriated in Tax Increment Finance District #5. All present voting aye. Motion carried.

Tim Marko left the meeting at this point.

3. Utilities Manager Rick Rubenzer presented the attached electronic Compliance Maintenance Annual Report (eCMAR) and Resolution for 2008. Rubenzer reviewed the 2007 year and stated that the Waste Water Treatment Plant was running as efficiently as it had in the last fifteen years. He noted the plant had received straight “A’s” for 2008 and that this was an improvement from 2008 when the plant received a “C” in Effluent Quality Phosphorous (P) and “B’s” in Influent Loading and Bio-Solids Management. He noted that settleability remained an issue from time to time. He credited Wastewater Supervisor George Hobbs with the plants fine performance. **Motion** by Rubenzer, seconded by Hoffman, to recommend that the Common Council accept the electronic Compliance Maintenance Annual Report for 2008 and approve the corresponding resolution. All present voting aye. Motion carried.

4. The Board considered a connection order for #1206 Technology Way (Parcel #4125). Rubenzer reviewed the parcels history: In 1983, the City installed sanitary and water mains in Industrial Boulevard (now renamed Technology Way) fronting Parcel #4125. Special assessments were levied and deferred for five years citing “special circumstances”. Special assessments levied on the parcel were not paid. Earlier this year, it was brought to Director of Public Works Rubenzer’s attention that the well for the

house located on Parcel #4125 was failing. The lack of payment and well failure invoked issuing the attached connection order. After discussion, there was a **motion** by Rubenzer, seconded by Bauer, to issue a connection order (attached) for #1206 Technology Way and to allow payment for the connection to utilize the special assessment process (Municode Chapter 3.08 (10) (c)) upon written request by the owner of Parcel #4125, Steve Oberlin. All present voting aye. Motion carried.

5. **Motion** by Zukowski, seconded by Bauer, to adjourn. All present voting aye. Motion carried. The Board of Public Works meeting adjourned at 5:55 P.M.

Richard J. Rubenzer, P.E., Secretary
Board of Public Works