

**MINUTES OF THE BOARD OF PUBLIC WORKS MEETING
MONDAY, JUNE 21, 2010 – 5:30 P.M.**

The Board of Public Works met in City Hall on Monday, June 21, 2010 at 5:30 P.M. Present were Mayor Greg Hoffman, Finance Manager Lynne Bauer and Rick Rubenzer. Absent were Council President Susan Zukowski and Darrin Senn. Also attending were Doug Mancl, Town of Wheaton Chairman Paul Krumenauer and City Planner Jayson Smith.

1. **Motion** by Bauer, seconded by Rubenzer, to approve the minutes of the June 7, 2010 Board of Public Works meeting. All present voting aye. Motion carried.

2. **Motion** by Rubenzer, seconded by Bauer, to nominate Mayor Greg Hoffman as Board of Public Works President for 2010-2011. All present voting aye. Motion carried. **Motion** by Rubenzer, seconded by Bauer, to close nominations and cast a unanimous ballot for Mayor Greg Hoffman for Board of Public Works President for 2010-2011. All present voting aye. Motion carried.

3. The Board discussed changing the time and/or date for Board of Public Works meetings due to conflicts by two Board members. Mr. Senn will be asked about times that would work for him and the topic will be discussed again at the next Board meeting. No action taken.

4. The Board discussed the Electronic Compliance Maintenance Annual Report (ECMAR) (summary attached) for 2009 and the corresponding resolution. The ECMAR is a Waste Water Treatment Plant annual “report card”. Utility Manager Rick Rubenzer stated that effluent phosphorous discharge levels and influent loadings were improved from previous year’s reports and he credited Waste Water Supervisor George Hobbs and the Waste Water Staff for excellent plant operation again in 2009 that resulted in the perfect score (GPA of 4.0). He also thanked TTM and Leinenkugels for their continued efforts in the area of phosphorous and BOD control. **Motion** by Rubenzer, seconded by Mayor Hoffman, to recommend the Common Council approve the Electronic Compliance Maintenance Annual Report (ECMAR) for 2009 and also the corresponding resolution. All present voting aye. Motion carried.

5. Doug Mancl appeared to request an extension (widening) of an existing easement (attached) along the east edge of the Nelson Road Landfill (Parcel #4707) to his property north of the landfill parcel. Mr. Mancl gave a background of the easement stating the existing 66 foot wide easement was in place since the 1970’s but was first recorded in 2006. He purchased the property in the previous eighteen months and discovered that the easement was not useable without destruction of many trees and a large volume of earth moving. Extending the easement to the West 34 feet (for a total width of 100 feet) would make his property accessible with a minimum of tree removal and earth moving. Rubenzer noted that the 66 foot wide strip could also be moved west from the property line but that then there would be a “strip” through the property. He added that presently the City monitors the groundwater at the landfill but that no other uses occurred at this site. Rubenzer explained the normal method that the City utilizes to

compute easement compensation. Mr. Mancl presented the attached computation using that method to arrive at a \$1,700 figure for the additional 34 foot width. After further discussion, there was a **motion** by Rubenzer, seconded by Mayor Hoffman, to recommend that the Common Council approve widening an existing 66 foot wide access easement along the East property line of the Nelson Road Landfill (Parcel #4707 to 100 feet. (Proposed easement attached) Compensation for the additional 34 foot x 1,035 foot = 0.80 acres of easement to be \$1,700 and to be paid by the owner of parcel #4706 (Doug Mancl). Said approval contingent upon review of the easement by City Attorney Ferg and Committee #1, if so desired. All present voting aye. Motion carried.

6. Director of Public Works Rick Rubenzer presented the attached Memorandum of Agreement and corresponding resolution concerning the improvement of Tropicana Boulevard from Mansfield Street to Elm Street to be done cooperatively between the Town of Wheaton and the City of Chippewa Falls. Rubenzer addressed the items and responsibilities of the agreement. Town of Wheaton Chairman, Paul Krumenauer, stated that hot mix bids for the project would be opened on June 22, 2010. Mayor Hoffman asked for a total City cost and for a source of funding. Rubenzer responded that estimates of all items would be done prior to the July 6, 2010 Common Council meeting but were unavailable at the time of the June 21st Board of Public Works meeting. The hot mix maintenance fund would be the source of funding. **Motion** by Mayor Hoffman, seconded by Rubenzer, to recommend that the Common Council approve the Memorandum of Agreement and corresponding resolution between the City of Chippewa Falls and the Town of Wheaton for the improvement of Tropicana Boulevard between Mansfield Street and County "N". Said recommendation contingent upon review and approval of the Agreement and Resolution by City Attorney Ferg, approval of the Agreement by the Town of Wheaton and Director of Public Works Rick Rubenzer providing an updated estimate for the project. All present voting aye. Motion carried.

7. City Planner Jayson Smith presented the attached Memorandum of Understanding between the City of Chippewa Falls and WisDNR regarding the acquisition, development and operation of approximately 1.75 miles of former rail corridor within the City of Chippewa Falls as a bike path. Mr. Smith highlighted items of the Agreement. Mayor Hoffman asked for a cost estimate and City responsibility. Mr. Smith stated that Engineering Staff had not been able to do the walk through and provide a cost estimate to date. After discussion, there was a **motion** by Mayor Hoffman, and a second by Rubenzer, to recommend that the Common Council approve the attached Memorandum of Understanding between the City of Chippewa Falls and WisDNR regarding the acquisition, development and operation of approximately 1.75 miles of former rail corridor within the City of Chippewa Falls as a bike path. All present voting aye. Motion carried.

8. **Motion** by Rubenzer, seconded by Bauer, to adjourn. All present voting aye. Motion carried. The Board of Public Works meeting adjourned at 6:17 P.M.

Richard J. Rubenzer, P.E., Secretary
Board of Public Works