



Minutes
Committee No. 1
Revenues, Disbursements, Water and Wastewater
October 28, 2010

Committee #1 – Revenues, Disbursements, Water and Wastewater met on **Thursday, October 28, 2010 at 5:30 PM** in **Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee/Council Members Present: Michael Dahlby, Brian Flynn, Bill Hicks, Jane Lardahl, George Adrian, Mayor Hoffman.

Other Attendees: City Clerk Rae Buckwheat, Treasurer/Finance Mgr. Lynne Bauer, Public Works Director Rick Rubenzer, Fire Chief Tom Larson, Lieutenant Chuck Goettl, Wastewater Supervisor George Hobbs, Police Chief Wendy Stelter, Chamber President Mike Jordan, Country Inn Manager Erin Lorberter, Bob Sworski – SEH.

The meeting was called to order at: 5:30 PM.

Item #1: Discuss the City's room tax ordinance and the room tax agreement between the City and Chippewa Falls Chamber of Commerce. Possible recommendations to the Council.

Chamber President Mike Jordan presented a 2010 budget for the tourism division. The Committee felt the important issues that need to be addressed in the new contract are: the percentage of room tax collected; the percentage distributed to the Chamber; the duration of the contract; and the potential of having representation on the Chamber Board. The Committee discussed keeping up to 30% of the room tax submitted and using that for costs incurred by the City for assisting with events such as parades and festivals. After much discussion, the City decided to change the percentage kept by the City from 5% to 8% and the amount given the Chamber from 95% to 92%. In addition, the Committee would renew the contract for a two-year term and have an Ex-Officio Board Member position. Finance Mgr. Lynne Bauer will draft the contract and have the City Attorney review the contract terms. In addition, an ordinance change will be discussed at the next Committee meeting.

Item #2: Review and discuss fee proposal for annual training of retired police officers who want to carry concealed firearm. Possible recommendations to the Council.

Chief Stelter summarized the law that allows former law enforcement officers to carry a concealed weapon. Chief Stelter is proposing to establish an annual fee of \$50 to cover the costs incurred by her department for the application review, criminal history background check, identification card, firearm qualification course and record keeping.

Motion by Dahlby/Hicks, all present voting aye, to recommend to the Council that a fee be charged to cover the costs of the firearms testing process that allows retired law enforcement officers to carry a concealed weapon, with the fee to be set by Chief Stelter. **Motion carried.**

Item #3: Consider recommending award of low bid to have an appraisal prepared for some of the State property on the east and west side of STH 178 south of CTH J and consider funding source.

City Planner Jayson Smith presented two bids for the appraisal of State property on the east and west side of STH 178: Anderson – Moessner Appraisals, LLC. for \$2,250; and J. C. Norby & Associates, Inc. for \$2,500. This cost is an eligible expense in TIF 5.

Motion by Hicks/Flynn, all present voting aye, to recommend the Council accept the low bid of \$2,250 from Anderson – Moessner Appraisals, LLC. **Motion carried.**

Item #4: Discuss funding for window replacement for Fire Station #1 apparatus bay. Possible recommendations to the Council.

Bob Sworksi, S E H, presented information on the cost for adding windows to the city hall boiler/window project that were previously deleted due to project cost issues. The additional cost to add back these deleted windows amounts to approximately \$5,570. The funding could come from the Focus on Energy monies that the City will be receiving from the Library boiler project.

Motion by Flynn/Hicks, all present voting aye, to recommend the Council approve the additional funding of \$5,570 to replace windows previously deleted from the project plans for the City Hall window project. **Motion carried.**

Item #5: Discuss the Waste Water Treatment Plant User Charge with possible recommendations to the Council.

Public Utilities Manager Rick Rubenzer discussed the wastewater user charge study previously addressed by the Committee and Council. The direction given by the Council was to cut the proposed increase in half. The revised amount of increase for the average waste water user is \$1.37 per month or \$16.44 per year. (The original proposed increase would have cost users \$2.74 per month or \$32.88 per year.)

Motion by Dahlby/Hicks, all present voting aye, to recommend the Council to direct staff to redraft the resolution with the original proposed waste water user charge increase (which amounts to an increase to the average user of \$2.74 per month) with the increase to be phased in over two years. **Motion carried.**

Item #6: Review the following department budgets:
The Committee reviewed the following department budgets:

- a) Planning/Transit
- b) Clerk
- c) Assessor
- d) Recycling (including impact of renewal of contract with Chippewa County)

Item #7: Discuss 2011 budget issues.
The Committee reviewed the 2011 budget process calendar. No action taken.

Item #8: Adjournment.
Motion by Flynn/Hicks, all present voting aye, to adjourn at 8:35 PM. **Motion carried.**

Minutes submitted by:
Lynne Bauer, Finance Mgr.