



MINUTES
Committee #2
Labor Negotiations, Personnel Policy & Administration

Committee #2 met on Monday, April 19, 2010 at 5:00 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

Attendees: Nancy Flynn, Julie Marshall, John Liddell, Greg Hoffman, Lynne Bauer, Jane Lardahl, CW King, Brian Flynn, Jason Anderson, Mike Dahlby, Paul Shaurette, Dick Jacobson, Jeri Maher, David Schafer

Call to Order: 5:00PM

- 1. Discuss City of Chippewa Falls Class A liquor license quota with possible recommendations to the Council.**

Background on the license request was presented and it was noted by the City Clerk that a second request had been made to the city since the first one.

Some of the current Class A license holders presented their concerns and opinions regarding changing the quota.

John Liddell represented the police department and stated that the class A licenses have enough built-in requirements in the ordinance that they do not present issues typically for the police.

Motion by Anderson / Flynn to recommend to common council to remove the quota limit for Class A licenses, keeping all other parts of the ordinance intact.

Anderson – Aye

Flynn – Aye

King – No

Motion passed.

Brian Flynn left at this time.

2. Discuss modifying City Clerk/Treasurer/Finance Manager position into two separate positions with possible recommendations to the Council.

Current City Clerk/Treasurer/Finance Manager presented drafts for Clerk and Finance Manager/Treasurer positions (Clerk is the same as previously accepted by the committee).

Committee chose to remove administrator references from the description until such time an administrator is being considered. Also noted was to change the last sentence of the job summary wording to replace “coordinate” with “oversee”.

Motion by King / Anderson to change description of the new Finance Manager / Treasurer presented to remove administrator from the job description and change the last sentence wording of the job summary from “coordinate” to “oversee” and recommend approval of the job description to the common council.

King – Aye
Anderson – Aye
Motion passed.

Motion by King / Anderson to recommend to council to set the Clerk position pay grade to 11 and send recommendation to Committee 1 for financial review.

King – Aye
Anderson – Aye
Motion passed

Motion by Anderson / King to recommend to council to set new Finance Manager / Treasurer position pay grade to 18 and send recommendation to Committee 1 for financial review.

Anderson – Aye
King – Aye
Motion passed

Motion by King / Anderson to recommend to common council to separate clerk responsibilities from the current City Clerk/Treasurer/Finance Manager and assume duties in the new Finance Manager/Treasurer position upon the filling of the new City Clerk position.

King – Aye
Anderson – Aye
Motion passed

3. Adjournment

Motion by King / Anderson to adjourn at 6:49PM. All voted aye. Motion passed.