

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
June 9, 2010**

1. Call to Order

Meeting was called to order by Board President Stacey Miller at 5:15 PM.

2. Roll Call of Members

Members Present: Adams, Hicks, Hoekstra, Miller, Nebelsiek, Peterson, Russell

Members Absent: None

Others Present: Library Director Darryl Eschete

3. Approval of Agenda

Motion by Hoekstra to amend agenda with item addressing possible changes to dates and times of upcoming two board meetings.

Motion by Russell to approve agenda with above amendment, seconded by Nebelsiek, all present voting Aye. Motion carried.

4. Disposition of Minutes of Regular Meeting of May 12, 2010 Board Meeting

Motion by Hoekstra, seconded by Peterson, all present voting Aye. Motion carried.

5. Disposition of Minutes of Policies Committee Meeting of May 26, 2010 Board Meeting

Motion by Hoekstra, seconded by Peterson, all present voting Aye. Motion carried

6. Disposition of the Vouchers to be Paid from the 2010 Budget on June 15

Motion by Peterson, seconded by Adams to approve payment of vouchers. All present voting Aye. Motion carried.

7. Public Appearances

There were none.

8. Correspondence

Letter from Attorney Robert Ferg concerning recent library policy changes.

9. Management Report

Management report was reviewed without comment.

10. Committee Reports

There were none.

11. Current Business

a) Election of Board Officers & Committees

Library Board of Trustee Officers as of July 1, 2010:

1. President-Robert Hoekstra
2. Vice President-Connie Russell
3. Secretary/Treasurer-Jan Adams

Committee Assignments: **see attachment**

b) Review of By-Laws

1. Discussion of need for formal review of by-laws as last revision is from 2000.
2. Discussion of need to formally add "Secretary/Treasurer" position to board officers
3. Creation of Ad-Hoc By-Laws Committee.
4. By-Laws Committee to meet Thursday, June 17th at 5pm in the upstairs meeting room of the library.

c) Discussion of library staffing

Continued discussion of the possible hiring of a part-time administrative assistant or bookkeeper. Review of salary & wage budget, discussion of appropriate pay range for part-time bookkeeper. President Miller and Director Eschete discussed July 8th meeting with Kristae Olson of WIPFLI, who recommended Quickbooks for library bookkeeping.

Technology Committee to meet to discuss implementation of Quickbooks, date and time of meeting not set, pending member scheduling.

d) Mr. Hoekstra explained that some pressing commitments in July would prevent him from attending July 14th meeting.

Motion by Hoekstra, seconded by Russell to move July 14th meeting to Monday the 19th at 5:15 pm, all present voting aye. Motion passed.

12. Announcements

Director Eschete announced that June 29th is library advocacy day and asked board members to encourage anyone they know who might be in Washington DC at that time to voice their support of libraries in person to Wisconsin's elected representatives as well as to encourage the public to write and call elected officials at all levels to show support of libraries.

13. Adjournment

Motion by Miller, seconded by Russell to adjourn.
All present voting Aye. Motion carried.

Meeting adjourned at 6:45 PM.

Respectfully Submitted,
Darryl H. Eschete