

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, November 9, 2010
6:00 p.m.

- 1) Call to order by President Curt Stepanek.
Roll Call: Members Present: Curt Stepanek, Carmen Muenich, Audrey Stowell, Heidi Hoekstra, Beth Arneberg, Jane Lardahl, and Dale Berg.
Staff present: Bill Faherty and Dick Hebert.
- 2) Approval of October 12, 2010, Minutes: **Motion by Heidi Hoekstra, seconded by Curt Stepanek, all present voting aye, to approve minutes of the October 12, 2010, meeting.**
- 3) Personal Appearances: None.
- 4) Communications. Bill provided clarification regarding liability issues and how it might affect the volunteers we use.
- 5) Discuss/consider Special Event Applications. None.
- 6) Discuss / consider Personnel Report.
 - a. Full-time Working Foreman position. Terry Johnson and Kevin Sweeney both interviewed for Chuck Cyr's position. It will be awarded to Terry.
 - b. Full-time Maintenance position. Interviews will start in January for this position.
 - c. Part-time Maintenance positions (2). Bill will be using part-time positions to cover the weekend spots. The union will be providing clarification as to whether these will be union or non-union positions.
- 7) Update on 2011 Budget. Bill reports that he submitted the department's budget to the council. He indicated that a pool heater was included as a needed item for showers. The cost of that is \$18,000. Also discussed was the need for a mower or gator. Carmen questioned whether there was a central fleet inventory or replacement plan for all city-owned vehicles. Also discussion regarding replacement plan and use of regular part-time and seasonals instead of full-time to save on labor costs.
- 8) Update on Current Projects.
 - a. Gaylord Howard Estate. Not finalized yet.
 - b. Archie Remington Estate. House has sold, so final payment should be received soon. We have received a total of \$218,000 to date, all of which has gone to Zoo renovations.
 - c. Earl Scholl Estate. The stock has gone down; \$37,900 current value.Dale Berg left at this time.

- d. Christmas Village. All of the lights are up. The displays will be put up this weekend. There are a couple of new displays this year. The following weekend, corrections will be helping with cords. \$6,000 of LED lights were purchased. Discussion regarding electric bill. Bill reports that he is planning to have trolley rides available for \$2/person during walk-only nights.
- 9) Discuss/Consider Recreation Report.
 - a. Fall / Winter Activities. Dick passed out the brochure. As always, the Herald has done a fantastic job, and it looks great. It is also accessible through the City's website and the Herald's website, www.chippewa.com.
- 10) Discuss / Consider Parks Maintenance Report.
 - a. Irvine Park. Christmas Village is coming along as discussed above. Staff has been doing equipment maintenance. Bill reports that everything has now been winterized.
 - b. Casper Park. We thank George Gannon for funds given (thru his endowment fund and otherwise) for the PA system that was installed last year. Everything has been winterized. There was some vandalism to the pop machine.
 - c. Neighborhood Parks. All have been winterized.
- 11) Board Member comments or concerns. Discussion regarding December's meeting and whether we would have a quorum. Everyone will check his or her calendars. Carmen would like to see the resolution done for keeping the north end of Irvine Park natural. Curt discussed the cover for Little Dinky. This and the band shell are projects that need to get completed. Carmen will take over getting the electrical done for the band shell. Carmen asked whether it was prudent to do some long-range planning for Marshall Park to take some pressure off Irvine Park in terms of volume. Discussion followed. Bill also reports that we did receive the grant from the county for surveillance at the Skate Park.
- 12) Approve Claims. **Motion by Carmen Muenich, seconded by Curt Stepanek, all present voting aye, to approve claims of \$28,253.13.**
- 13) Adjournment. **Motion by Jane Lardahl, seconded by Heidi Hoekstra, all present voting aye, to adjourn.**

Submitted by:

Audrey Stowell, Secretary